

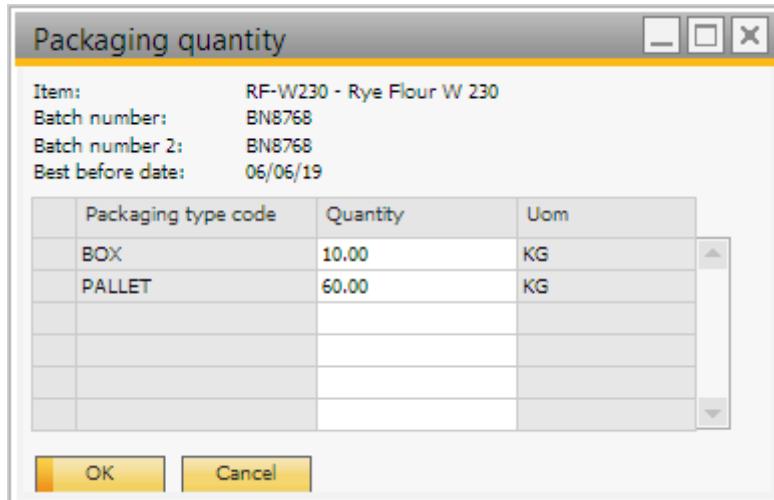
## 6.1.2. Change

Select an inventory line and click on the 'Change' button to change certain details of the stock. The following properties can be changed:

- Packaging quantity
- Best Before Date
- Quality status
- Second batch number
- Batch attributes

### 6.1.2.1. Packaging #

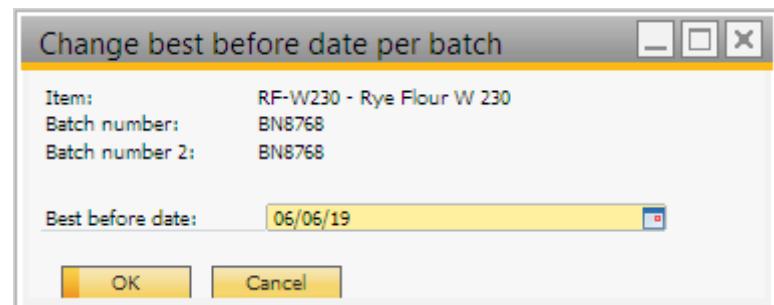
The packaging quantity can only be changed for items with defined [packaging type](#).



Adjust the quantity of the packaging type and click on the 'Update' button to apply the new quantity. Click on the 'Cancel' button to close the screen without making any adjustments.

### 6.1.2.2. Best Before Date

The best before date can only be changed for items with [best before date](#). When multiple lines are selected, the system will only change the first selected line.



Select the new best before date on the calendar then click on the 'Update' button.

Click on the 'Cancel' button to close the screen without making any adjustments.

### 6.1.2.3. Quality status

#### *Change status to*

Select the new [quality status](#) of the stock on the line from the dropdown list. Every quality statuses listed under '*The quality status can go to these quality statuses*' for the current quality status will be listed.

#### *Quantity*

Adjust the quantity of the stock for the quality status change. The maximum quantity is the quantity of the stock in the line.

#### *Quantity uom2*

Adjust the quantity measured in the second UoM. The Inventory weight is calculated based on the weight set of one piece and the quantity on the line.

#### *Reason*

A [reason](#) must be selected if the 'Ask for reason' option is flagged for the new [quality status](#). Every reason with flagged 'Use for quality status change' option can be selected.

#### *Extra explanation*

Extra explanation must be entered if the 'Requires extra reason text' option is flagged for the selected [reason](#).



### 6.1.2.4. Batch number 2

The second batch number can only be changed for items with a [second batch number](#).



Enter the second batch number to the textbox and click on the 'Update' button. **Please note: This change will affect the entire batch.**

Click on the 'Cancel' button to close the screen without making any adjustments.

### 6.1.2.5. Change batch attributes

The batch attributes can only be changed for items with [batch attributes](#).

Batch attributes control

Batch attribute	Value	Value to
Country of origin (COUNTRY_OF_ORIGIN)	Belgium	Hungary
Manufacturing date (MANUFACTURING_DATE)	<input checked="" type="checkbox"/> Monday , April 2, 2018	<input checked="" type="checkbox"/> Thursday , April 19, 2018

**Update** **Cancel**

Adjust the value of the batch attribute and click on the 'Update' button. Every batch attribute set for the item will be listed. Click on the 'Cancel' button to close the screen without making any adjustments.

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