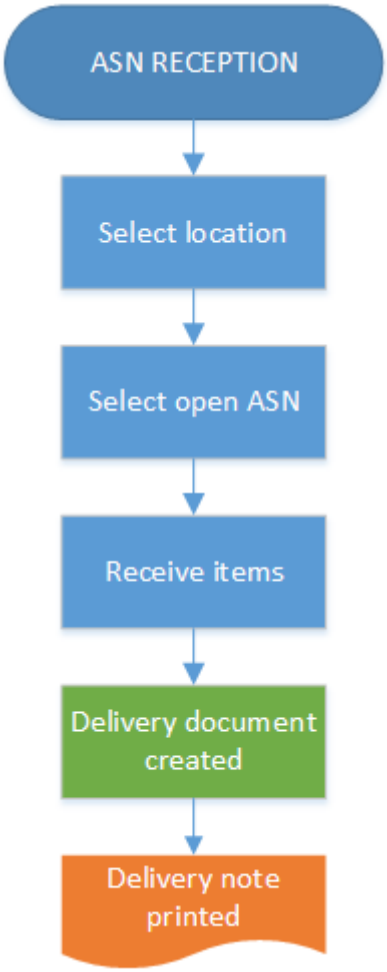
ASN Reception Flow

Overview

With the ASN Reception Flow items can be received based on an advance shipping notice.

Workflow



- Select a location
- Select an open ASN
- Receive items

ASN Reception Flow steps

1. Initiate the flow

Press the ASN Reception button from the Purchase menu.

2. Select a location

Scan the destination location or select it from a list. Only docks that are used for unloading only can be scanned or selected. The system automatically skips this screen if there is only one dock matching this criteria.

3. Select an open ASN

On the next screen select an open ASN. An ASN is listed if the following verifies :

- The linked purchase order/reserve invoice is open and approved.
- There is at least one open line of the purchase order/reserve invoice that contains an inventory item.
- On the ASN table the status of the ASN line is open.

The ASNs that verify these criteria are listed in groups on the screen. Grouping criteria:

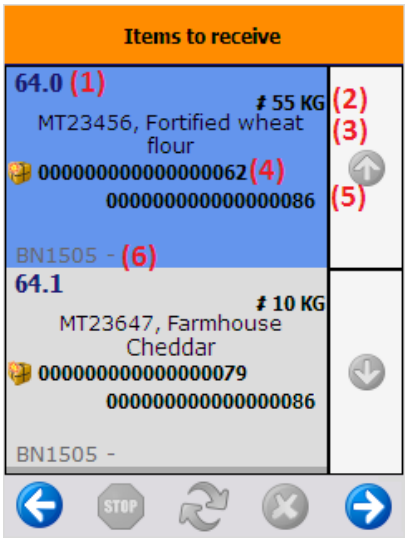
- Vendor
- Document type (Purchase order, Reserve invoice)
- Group by value on the ASN table

4. Select the item from the list

On the next screen press the right arrow button to receive the items listed on the screen. Every open item linked to the ASN group are listed.

Displayed information:

1. DocEntry.LineNumber
2. Quantity
3. Item code and description
4. SSCC number
5. Master SSCC number
6. Batch number – Second batch number – Best before date



The *'Receiving all items. This can take a few moments'* message appears. After every item from the given purchase order/ purchase reserve invoice has been received, the delivery document is added. The *'Reception: purchase delivery note created event (100)'* print event is triggered and the delivery note is printed.

The purchase order is closed or the status of the reserve invoice will be changed to 'Delivered'.

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