## How to Customize Employee Master Data with with UI Configuration Template

## 4.1. Overview

This documentation describes the standard SAP Business One UI Configuration function.

## 4.2. Create a configuration template

Open the UI Configuration Template form by following the path: Administration > Utilities > UI Configuration Template.

Administration	UI Configuration Tem	ate	_
Choose Company			
<ul> <li>Exchange Rates and Indexes</li> </ul>	UI Template	Name US_SIMPLE	
System Initialization	1 US_SIMPLE	Description US Simplified UI Template	
🛅 Setup			
🛅 Data Import/Export		Forms Assigned	Users
🗁 Utilities		Forms	
Period-End Closing		1 Inventory Transfer Request	<b>^</b>
		2 A/R Invoice 3 Business Partner Master Data	
Check Document Numbering		4 Sales Order	
<ul> <li>Duplicate Layout Template</li> </ul>		5 Delivery	
Data Archive Wizard		6 A/P Invoice	
		7 Purchase Order	
Master Data Cleanup Wizard		8 Goods Receipt PO	
Manual Master Data Series Convert		9 Purchase Request	
UI Configuration Template		11 Item Master Data	
		12 Incoming Payments	
Connected Clients		13 A/R Credit Memo	
Approval Procedures		14 Return	
E License		15 A/P Credit Memo	
		17 Journal Entry	
Integration Service			
Add-Ons	<b>▲</b>	Edit Form UI	<u>С</u> ору То
🗎 Workflow		L	
<ul> <li>Alerts Management</li> </ul>	OK Cancel		

Go to 'Add' mode and create a new template. On the Forms tab add the Employee Master Data. It is possible to assign the template to selected users only on the Assigned Users tab.

We will name our template 'Produmex Scan'.

UI Template		Na	me		Produme	x Scan			
US_SIMPLE	-					_			_
Produmex Scan		De	scrip	ption	Produme	x Scan			-
						-)			
				F <u>o</u> rms	1		A <u>s</u> signed Users		
				Forms					
			1	Employee Maste	r Data				
			2					-	
								_	
								_	
								_	
	-								
▲					Ec	lit Form UI	<u>С</u> ору То		

## 4.3. Edit the Employee Master Data UI

Select the Employee Master Data line and click on the *Edit Form UI* button. The Employee Master Data form will open in UI Edit Mode.

3/4

Employee Master	r Data -	UI Edit M	ode					_	×	✓ ▼ ▶ General	•	×	
First Name			Feeda	une Ne						Aut. for Batch Delivery	No	•	
Middle Name			Emplo	melowee No			-			Aut. for Batch SO Creation	No	•	
I act Name				tive Employee						Aut. for Batch SO Transfer	No	•	
Last Wallie				tive Employee						Aut. for Batch Transfer	No	•	
Job Title										Aut. for Bin Attributes	No	•	
Position		•	Office	Phone						Aut, for Bin Locking	No	•	
Department		•	Ext.							Aut. for Cash and Carry	No	•	
Branch		•	Mobile	Phone						Aut. for Credit Note	No	•	
Manager			Pager							Aut. for Free GR PO	No	•	
User Code		•	Home	Phone						Aut. for Goods Issue	No	•	
Sales Employee		•	Fax							Aut, for Goods Receipt	No	•	
Cost Center			E-Mail							Aut. for Goods Receipt PO	No	•	
			Linked	l Vendor						Aut. for Issue for Prod.	No	•	
Address Mer	nbership	Administrat	tion	Personal	Finance	Ren	arks	Attachments		Aut, for Mass Transfer	No	•	
							-	-		Aut, for Packing	No	•	
Work Address				Home Add	Iress					Aut, for Picking	No	•	33
			_	_		_				Aut, for Picking Delivery	No	•	
Street			_	Street						Aut, for Print Labels	No	•	
Street No.			_	Street No.						Aut. for Production Return	No	•	
Block			_	Block						Aut. for Quick Counting	No	•	
Building/Floor/Room			_	Building/Fl	loor/Room					Aut. for Receipt By-Products	No		
Zip Code			_	Zip Code						Aut, for Receipt from Prod.	No	•	
City			_	City						Aut. for Recommendations	No	•	
County			_	County						Aut. for Sales Issue	No	•	
State				State						Aut. for Sales Return	No	•	
Country				Country						Aut, for Stock Counting	No	•	
										Aut, for Stock Transfer	No	•	
										Aut. for Transfer Request	No	•	
										Default Printer			
										Mobile Password		٦	
Find Cano	el									PIN Code		۲	

To add a new tab, select the Add tab option from the right-click menu.

We	e will add a Scan tab.		
	Add Tab		
	Tab Name Scan		
	OK Cancel		

Drag the User Defined Fields and drop it on the new tab. After the field is placed on the tab, it can be resized. To arrange the UDFs on the tab, select multiple fields and align them with a right-click menu aligning option.

It is also possible to move standard SBO fields or standard SBO buttons from other tab as well. As the best practice, grab the button, place it on the header area, then go to the destination tab. Grab again

the button and place it on the destination tab.

Please note: The Mobile User Preference and the Mobile User Printer button cannot be moved.

Employee Master Data - UI E	dit Mode	_ ×	Employee Master I	Data				
First Name	Employee No.		First Name	John	Employee No.	1		
Middle Name	Ext. Employee No.		Middle Name		Ext. Employee No.	JD1		
Last Name	Active Employee		Last Name	Doe	Active Employee			
Job Title			Job Title					
Position	<ul> <li>Office Phone</li> </ul>		Position	•	Office Phone			
Department	<ul> <li>Ext.</li> </ul>		Department	•	Ext.			
Branch	<ul> <li>Mobile Phone</li> </ul>		Branch	•	Mobile Phone			
Manager	Pager		Manager		Pager			
User Code	Home Phone		User Code	•	Home Phone			
Sales Employee	Fax		Sales Employee 🛛 📫	-No Sales Employ▼	Fax		<b>B</b>	
Cost Center	E-Mail		Cost Center		E-Mail			
	Linked Vendor				Linked Vendor			
Add <u>r</u> ess Mem <u>b</u> ership Admini	stration <u>P</u> ersonal Remar <u>k</u> s Atta <u>c</u> hments I	Fi <u>n</u> ance Scan	Add <u>r</u> ess Mem <u>b</u> ers	ship Administration	Personal Rema	r <u>k</u> s Atta <u>c</u> hments	Fi <u>n</u> ance	Scan
Aut, for Batch Delivery No	<ul> <li>Aut. for Production Return</li> </ul>	m No 🔻	Aut, for Batch Delivery	Yes 🔻		Aut, for Production Re	turn	Yes 🔻
Aut. for Batch SO Creation No	<ul> <li>Aut, for Quick Counting</li> </ul>	No 🔻	Aut. for Batch SO Creat	tion Yes 🔻		Aut. for Quick Counti	ng	Yes 🔻
Aut, for Batch SO Transfer No	<ul> <li>Aut, for Receipt By-Prod</li> </ul>	ucts No 🔻	Aut. for Batch SO Trans	isfer Yes 🔻		Aut. for Receipt By-Pr	oducts	Yes 🔻
Aut. for Batch Transfer No	<ul> <li>Aut, for Receipt from Pro</li> </ul>	d. No 🔻	Aut. for Batch Transfer	Yes 🔻		Aut, for Receipt from F	Prod.	Yes 🔻
Aut, for Bin Attributes No	<ul> <li>Aut. for Recommendation</li> </ul>	ns No 🔻	Aut. for Bin Attributes	Yes 🔻		Aut. for Recommendat	ions	Yes 🔻
Aut, for Bin Locking No	<ul> <li>Aut, for Sales Issue</li> </ul>	No 🔻	Aut. for Bin Locking	Yes 🔻		Aut. for Sales Issue		Yes 🔻
Aut, for Cash and Carry No	<ul> <li>Aut. for Sales Return</li> </ul>	No 🔻	Aut. for Cash and Carr	V Yes 🔻		Aut. for Sales Return		Yes 🔻
Aut. for Credit Note No	<ul> <li>Aut, for Stock Counting</li> </ul>	No 🔻	Aut. for Credit Note	Yes 🔻		Aut. for Stock Countir	ig.	Yes 🔻
Aut. for Free GR PO No	<ul> <li>Aut, for Stock Transfer</li> </ul>	No 🔻	Aut. for Free GR PO	Yes 🔻		Aut. for Stock Transfe	r	Yes 🔻
Aut, for Goods Issue No	<ul> <li>Aut, for Transfer Request</li> </ul>	No 🔻	Aut. for Goods Issue	Yes 🔻		Aut. for Transfer Requ	est	Yes 🔻
Aut. for Goods Receipt No	Default Printer		Aut. for Goods Receipt	Yes 🔻		Default Printer		
Aut, for Goods Receipt PO No	<ul> <li>Mobile Password</li> </ul>		Aut. for Goods Receipt	PO Yes 🔻		Mobile Password		
Aut. for Issue for Prod. No	<ul> <li>PIN Code</li> </ul>		Aut. for Issue for Prod.	Yes 🔻		PIN Code		
Aut. for Mass Transfer No	<b>*</b>		Aut. for Mass Transfer	Yes 🔻				
Aut. for Packing No	<b>T</b>		Aut. for Packing	Yes 🔻				
Aut. for Picking No	<b>T</b>		Aut, for Picking	Yes 🔻				
Aut. for Picking Delivery No	<b>*</b>		Aut, for Picking Deliver	ry Yes 🔻				
Aut. for Print Labels No	<b>*</b>		Aut, for Print Labels	Yes 💌				
Find Cancel			OK Cancel					

From: https://wiki.produmex.name/ - **Produmex** 

Permanent link: https://wiki.produmex.name/doku.php?id=implementation:scan:customize\_emd\_sbo



Last update: 2020/06/18 11:43